

SELF-FUNDED CO-CURRICULAR PROGRAMS

Rule 377.4

1. Individuals or groups must petition the School District in a timely manner of their intent to self-fund a particular pre-existing program. For purposes of this rule, “timely manner” is interpreted to mean providing sufficient time to establish program costs, develop a game schedule, advertise, post, and hire a qualified coach.
2. All School District policies including those regarding participation, practices, competition, philosophy of co-curricular programming, and fundraising must be followed.
3. Students participating in self-funded programs are required to abide by all provisions of the Athletic Handbook, but are not required to pay the customary user fee. Any student who becomes a member of a team funded by the School District (regardless of when they join that team) is required to pay the customary user fee prior to participating in any practice or competitive event (ie. a member of a non-funded freshman squad being asked to move up to a funded, junior varsity team during the course of the season).
4. All collective bargaining agreements must be followed when establishing program costs.
5. Voluntary coaches can be utilized to coach and supervise self-funded programs providing no member of the Phillips Education Association indicates initial interest in the position. Voluntary coaches serve “at will” and can be dismissed without cause.
6. Bus drivers employed by the School District of Phillips can volunteer to transport students participating in self-funded programs providing no member of the 1405-B employee union indicates interest in a particular trip.
7. Projected program costs will be based upon the total expenses incurred by the School District from the most recent season of competition and may be adjusted for volunteer services. While the School District will retain ownership of all equipment and uniforms, replacement costs for these items will be factored into the projected program cost.
8. Individuals or groups must secure and have deposited into their School District activity account sufficient funds to support the program no later than the dates listed below.
 - a. For fall sports – August 1
For winter sports – November 1
For spring sports – March 1
9. Self-funded programs will not be allowed to incur costs over their projected program costs without the prior approval of the building principal or athletic director. Cost overruns will be the responsibility of the sponsoring group or individual and the School District must be promptly reimbursed.

10. The athletic director and principal, subject to review by the School Board, will determine whether or not there is sufficient student interest in a self-funded program to safely initiate and/or continue the program.
11. All ordering, purchasing, and payment practices will follow established procedures and policies with individual activity accounts being audited at least annually.

Approved: July 17, 2006